



# Continuity Planners Australia

A Division of Nisbet & Associates Pty Ltd

## Business Continuity Plans for Professional Firms

Continuity Planners Australia offers a range of business continuity services to meet the needs of professional firms. We will assist you to prepare and test your business continuity plans.

*If your building has a fire or other disaster, will you be able to get back into business quickly?*



### Professional Firm Pack- \$5000

Includes:

- A structured interview/workshop with your Managing Partner and senior staff to identify business continuity plan requirements.
- Development of your individual firm's business continuity plan document.
- Provision of our crisis management team handbook and critical records and resources template.
- Continuity Planners Australia review and follow up program.

*If you are out of action for a week, how would that affect the lives of your clients?*

### Optional Online Plan Storage - \$900

We can supply access to the Australian developed Continuity Coach, where your plan and supporting documents can be stored on line for immediate access in a crisis.

### Are you a very small professional firm?

For firms that do not wish to have structured assistance, we can provide you with access to the Continuity Coach for \$900. You can do all the work yourself to develop a plan using it's on line business continuity document development and storage system and if you are struggling, we can assist for \$250/hour

For information on Continuity Coach see [www.continuitycoach.com](http://www.continuitycoach.com)

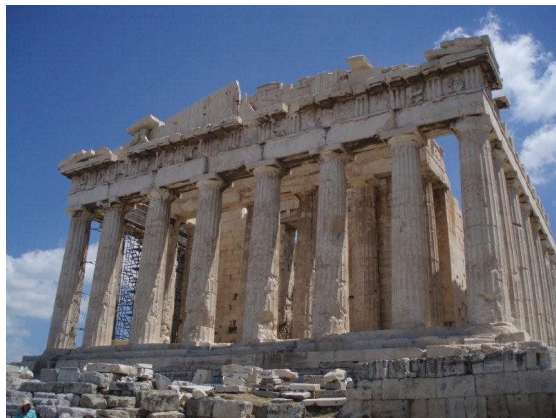
## Exercise Your Business Continuity Plans

Exercising your plan is strongly recommended to ensure the plans meet the needs of your firm. Plans should be tested at least annually as people move on and situations change.

We can conduct three levels of exercise and rehearsal of your plans, to confirm for you that the plans are complete and functioning.

We develop a scenario tailored to your situation and one of our senior consultants will facilitate an exercise workshop for your crisis management and/or workplace recovery staff.

We will document the test and its outcomes for you in a brief written report.



***"I never saw a wreck and never have been wrecked, nor was I ever in any predicament that threatened to end in disaster of any sort"***

***Captain Edward John Smith of the Titanic***

### ***Desktop crisis management rehearsal Cost guide \$3500***

The crisis management team is given a scenario exercise to work through and to evaluate the effectiveness of their crisis management.

### ***"Live" crisis management rehearsal Cost guide \$3500***

The crisis management team members move to their command site and rehearse implementing their crisis management using a simulated "live" situation.

### ***"Live" business recovery plan test Cost guide \$5800***

The primary business location is "shut down" and critical employees are moved to the recovery site to implement the business continuity plans and to recover your firm's activities. This is a great opportunity to identify any problems in the service recovery or IT recovery plans.

*For an obligation free discussion or quote, contact us on 02 9617 2363 or send an enquiry via our website [www.continuityplanners.com.au](http://www.continuityplanners.com.au)*



Prices do not include GST